



Amrutvahini Institute of Management and Business Administration, Sangamner

Approved BY AICTE New Delhi, Permanently Affiliated to Savitribai Phule Pune University &
NAAC Accredited Institute

DVV CLARIFICATION

6.5.3 – IQAC MEETINGS (2018-19 TO 2022-23)



IQAC Meetings 2022-23

15/07/2022

NOTIFICATION

As per National Assessment & Accreditation Council (NAAC), Bangalore for performance evaluation, assessment & accreditation and quality up gradation of institute it is proposed to all Higher Education Institute (HEI) to establish a Internal Quality Assurance Cell (IQAC) as quality sustenance measure. In this regards, below mentioned are appointed as IQAC members. The List is as follows:-

Sr.No.	Name of the Member	Designation
1.	Hon.Balasaheb Gunjal Patil	Local Society Member
2.	Mr.Anil.Shinde	Management Representative Member
3.	Dr.B.M.Londhe	Chairperson
4.	Mr.Sanjay Dighe	Industry Member
5.	Prof. R.B.Gawali	Teacher Member
6.	Prof.N.S.Bhand	Teacher Member
7.	Dr.S.K.Nimbalkar	Teacher Member
8.	Mr.Yogesh Amle	Alumni Member
9.	Mr.B.M.Shinde	Administrative Member
10	Miss Sayli Naikwadi	Student Member
11	Prof.N.M.Nair	Coordinator

The Internal Quality Assurance Cell (IQAC) shall work to –

1. To develop a system for Conscious, Consistent and catalytic action to improve academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

A copy of guidelines for the creation of Internal Quality Assurance Cell as received by NAAC is forwarded to each member.



Dr.B.M.Londhe
Director
AIMBA,Sangamner

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

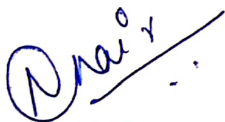
Date: 16/07/2022

Meeting Notice

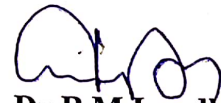
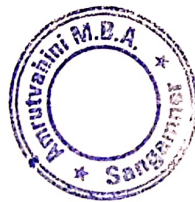
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 16th July 2022 at 3.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Admission 2022
3. Seminar, Conference & FDP Proposal
4. Subject allocation
5. HR Meet & Alumni Meet
6. Institutional Policies
7. To Discuss various activities to be taken in the current year
8. Any other issues with prior preparation of the chairperson.



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

<i>Minutes of Meeting</i>		
Date : 16/07/2022	Time: 03:00pm	Page 01 / 02

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none"> • Previous meeting review was taken by the Chairman.
2.	Admission 2022	<ul style="list-style-type: none"> • Admission strategies for the year 2022-23 were discussed. • It was instructed to conduct MBA CET Mock Test for MBA Aspirants • It was asked to all staff members to collect maximum data base of students for MBA admission
3.	Seminar, Conference & FDP Proposal	<ul style="list-style-type: none"> • It was instructed to all faculties to submit proposal for various seminar, conference, FDP and research grants wherever possible • Institute should aim at conducting one national level conference, one state level conference and One FDP in this academic year.
4.	Subject allocation	<ul style="list-style-type: none"> • It was Instructed to academic coordinator to allocate subject as per faculties domain and also manage work load distribution • Activities such as GD, PI, Aptitude test etc should be included in the work load distribution
5.	HR Meet & Alumni Meet	<ul style="list-style-type: none"> • This year Institute should plan to organize one HR meet to increase the placement of the institute • Alumni meet should also be arranged to increase alumni network
6.	Institutional Policies	<ul style="list-style-type: none"> • It was discussed to prepare a leave policy for student to manage absenteeism • Institute should maintain continuous contact with the various HR personnel which may help in placement opportunities • Students should encouraged more to do certified course for overall development

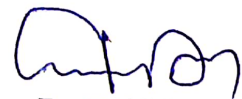


7.	To Discuss various activities to be taken in the current year	<ul style="list-style-type: none"> • For MBA-I & MBA-II Mentorship program will also be conducted for the academic year 2022-23 • It was strictly instructed to all faculties to observe student discipline in the campus. For MBA-I induction and orientation program will be organized. • It was decided the Institute will be organizing a International / national conference in this academic year. • It was also decided that institute will try to organize faculty development program in this year. • It was instructed to placement coordinator to try and work for more campus drive in institute, for this it was decided to visit various companies in Ahmednagar, Pune & nashik. • It was decided to implement new admission strategies to attract quality students towards the institute. • Review of college committees need to be done so that their work flow is equally disturbed which also helps in maintaining proper record. • Institute should try to enroll maximum number of students in Ph.D research centre • After detailed discussing it was decided that for students, institute will be taking rigorous efforts for have an overall development of the students • It was decided that the internal evaluation for students should be consistent and common for all students. Some liberty can be given to internal subjects • Institute will be organizing Industrial visits for the practical exposure for students. • It was also decided to conduct parent meet to make aware to the parents about various initiative taken by institute for overall development.
8.	Any other issues with prior preparation of the chairperson.	<ul style="list-style-type: none"> • For this year AAA same committee to be continued as last year.



Prof.N.M.Nair
Coordinator-IQAC





Dr.B.M.Londhe
Chairman-IQAC

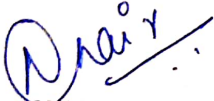
Date: 07/12/2022

Meeting Notice

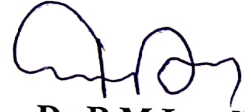
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 7th December 2022 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Freshers Welcome 2022
3. NAAC AQAR Submission
4. HR Meet & Alumni Meet
5. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

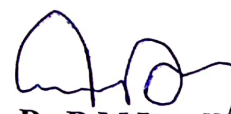
Internal Quality Assurance Cell (IQAC)

Minutes of Meeting		
Date : 07/12/2022	Time: 04:00pm	Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Freshers Welcome 2022	<ul style="list-style-type: none">• It was decided to conduct fresher's welcome program in the month of December• It was asked to indentify guest speaker for the functions• Some sports & cultural activities to conducted before the formal program• It was also asked to distribute various task & form committee accordingly
3.	NAAC AQAR Submission	<ul style="list-style-type: none">• It was asked to all faculty members to fill data related to NAAC AQAR 2021-22 as quickly as possible• Institute should aim to submit AQAR in the month of Jan 2023• It was strictly instructed to all faculties to show all events activities conducted in the Institute
4.	HR Meet & Alumni Meet	<ul style="list-style-type: none">• As decided in the last meeting HR Meet & Alumni Meet to be conducted in Pune• It was asked to calculate rough estimated budget for both the event• It may be conducted in First week of Feb 2023
5.	Any other issues with prior preparation of the chairperson.	-----



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Date: 20/01/2023

Meeting Notice

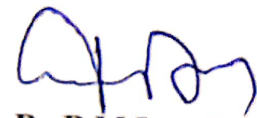
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 20th January 2023 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. National Seminar 2023
3. NAAC AQAR 2021-22 Submission
4. Academic Conclusion
5. Admission 2023 Campaign
6. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner
Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date : 20/01/2023

Time: 04:00pm

Page 01 / 02

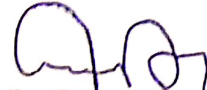
Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	National Seminar 2023	<ul style="list-style-type: none">• Institute has received SPPU sponsored grant for conducting national seminar• Topic for the seminar will "Implementation of National Educational Policy 2020"• It was instructed to form various committees related to the Seminar• It was instructed to all staff to execute and conduct seminar in a very effective manner.
3.	Mid Sem Exam 2022	<ul style="list-style-type: none">• It was unanimously decided that offline exam to be conducted in the month of Feb 2022• College exam officer was asked to prepare the tentative time table for the same.
4.	NAAC AQAR 2021-22 Submission	<ul style="list-style-type: none">• Last date of submission of AQAR 2021-22 is 28/02/2023• All faculties should follow the deadline and fill data as early as possible• All should show maximum information wherever required.
5.	Academic Conclusion	<ul style="list-style-type: none">• University exam may be scheduled in month of feb or mar 2023• It was instructed that conclusion of semester will be done on 22/02/2023 for MBA-Ist year and 11/02/2023 for MBA-IIst year
6.	Admission 2023 Campaign	<ul style="list-style-type: none">• Prof.R.B.Satpute & Dr.N.M.Nair was appointed as admission coordinator for this year• It was asked to prepare a concrete plan about Admission Campaign



		<ul style="list-style-type: none"> It was also decided to prepare a schedule to visit various graduation institute for collecting data and sharing MBA CET information
7.	Any other issues with prior preparation of the chairperson.	-----



Prof.N.M.Nair
Coordinator-IQAC

Dr.B.M.Londhe
Chairman-IQAC

Date: 11/04/2023

Meeting Notice

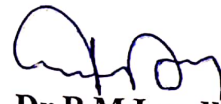
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 11th April 2023 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Attendance Review
3. NBA Accreditation
4. Placement
5. Alumni Interaction
6. Parent Meet
7. Industrial Visit & Student trip
8. Academic review and Farewell
9. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date : 11/04/2023

Time: 04:00pm

Page 01 / 02

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Attendance Review	<ul style="list-style-type: none">• It was instructed to all faculties to review attendance of students and identify students having low attendance• It was instructed to call directly to the parents of those students and inform them about the attendance
2.	NBA Accreditation	<ul style="list-style-type: none">• It was instructed to all, that institute should apply for NBA in the next academic year• Institute should try to take ISO certification in the next academic year
4.	Placement	<ul style="list-style-type: none">• It was instructed to all faculties to give their reference for placement• Students should be given training session on interview techniques
5.	Alumni Interaction	<ul style="list-style-type: none">• It was told to increase the number of alumni interaction in each semester.• At least 3-4 interaction should be organized in each semester• Students should get some insights from this interaction so that this can help them in final placement
6.	Parent Meet	<ul style="list-style-type: none">• It was decided to organize a parent meet on the month of april• It was asked to appoint coordinator for the same and allocate various responsibilities to conduct the parent meet



7.	Industrial Visit & Student trip	<ul style="list-style-type: none"> • It was decided to organize a industrial visit in the month of may / june 2023 • It was also decided to take student for one study tour in the konkan region • It was asked to calculate estimated expenses of the same
8.	Academic review and Farewell	<ul style="list-style-type: none"> • It was instructed to take academic review at the end of semester and also take feedback from the students • It was also asked to organize farewell for outgoing students in the month of July 2023.
7.	Any other issues with prior permission of the chairperson	-----

Nair

Prof.N.M.Nair
Coordinator-IQAC



Dr. B. M. Londhe

Dr.B.M.Londhe
Chairman-IQAC

Action Taken Report 2022-23

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Compliance Report on resolutions taken in IQAC Meetings for the Academic Year 2022-23

1. IQAC Meeting conducted on 16/07/2022

- a. As per instruction by IQAC member institute successfully filled all seat for MBA-Ist Year 2023
- b. Proposal for national conference was submitted and university granted proposal to conduct a national conference on NEP 2020
- c. Subject allocation was done as per faculty domain and effective academics was executed.
- d. Institute successfully organized alumni meet of its first catch (1995-97)
- e. New institutional policies was effectively implemented
- f. Institute organized various guest lectures, training program and activities for all round development of the students.

2. IQAC Meeting Conducted on 07/12/2022

- a. Institute successfully organized fresher's welcome program for MBA-1st year students
- b. Institute successfully submitted its NAAC AQAR 2021-22 before due date
- c. Institute also arranged some alumni talks and interaction for MBA students

3. IQAC Meeting Conducted on 20/01/2023

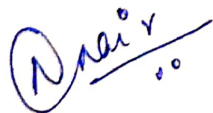
- a. Institute organized a University sponsored national seminar on the topic "Implementation of National Educational Policy 2020"
- b. All committees of seminar worked very efficiently for the same
- c. Institute successfully submitted its NAAC AQAR 2021-22 before due date all faculties provided maximum information.



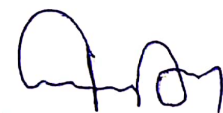
- d. Academic conclusion was done as per decided deadline, feedback from students was taken and reviewed
- e. A detailed plan of Admission was submitted by admission coordinators and its implementation was done accordingly

4. IQAC Meeting Conducted on 11/04/2023

- a. Attendance review was done, and those with less attendance were given warning. Their parents were also informed about low attendance
- b. Institute in the next academic year will try to go for NBA accreditation. It may be done after apply for 2nd cycle of NAAC
- c. With rigorous efforts and dedication of placement cell and all staff members Institute was able to place number of students in various reputed organization
- d. Institute also arranged some alumni talks and interaction for MBA students
- e. Institute successfully organized parent meet on 26th April 2023
- f. Library also got updated with new books & e-books.
- g. Institute successfully organized industrial visit at Alf Industries, Pune
- h. Institute successfully organized a study tour at Nagaon Beach (Konkan)
- i. Institute organized a farewell program for its outgoing students in July 2023



Prof N.M.Nair
Coordinator -IQAC



Dr. B.M.Londhe
Chairman-IQAC

IQAC Meeting 2021-22

02/07/2021

NOTIFICATION

As per National Assessment & Accreditation Council (NAAC), Bangalore for performance evaluation, assessment & accreditation and quality up gradation of institute it is proposed to all Higher Education Institute (HEI) to establish a Internal Quality Assurance Cell (IQAC) as quality sustenance measure. In this regards, below mentioned are appointed as IQAC members. The List is as follows:-

Sr.No.	Name of the Member	Designation
1.	Hon.Balasaheb Gunjal Patil	Local Society Member
2.	Mr.Anil.Shinde	Management Representative Member
3.	Dr.B.M.Londhe	Chairperson
4.	Mr.Sanjay Dighe	Industry Member
5.	Prof. R.B.Gawali	Teacher Member
6.	Prof.N.S.Bhand	Teacher Member
7.	Dr.S.K.Nimbalkar	Teacher Member
8.	Mr.Yogesh Amle	Alumni Member
9.	Mr.B.M.Shinde	Administrative Member
10.	Miss Anshula Deshmukh	Student Member
11.	Prof.N.M.Nair	Coordinator

The Internal Quality Assurance Cell (IQAC) shall work to –

1. To develop a system for Conscious, Consistent and catalytic action to improve academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

A copy of guidelines for the creation of Internal Quality Assurance Cell as received by NAAC is forwarded to each member.



Dr.B.M.Londhe
Director
AIMBA,Sangamner

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

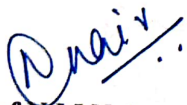
Date: 07/04/2022

Meeting Notice

All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 7th April 2022 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

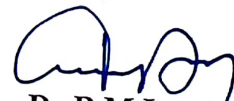
Agenda

1. Review of the previous Meeting held.
2. Mentorship Activity review
3. Academic Review
4. Book Purchase
5. Industrial Visit & Parent Meet
6. Alumni Meet
7. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC





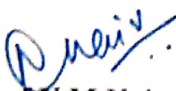
Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

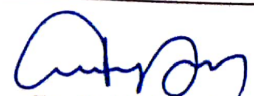
Internal Quality Assurance Cell (IQAC)

Minutes of Meeting		
Date : 07/04/2022	Time: 04:00pm	Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">Previous meeting review was taken by the Chairman.
2.	Mentorship Activity review	<ul style="list-style-type: none">It was observed that students are not taking mentorship activity seriously.Each faculties was assigned a particular class / place to conduct their mentorship activity.
2.	Academic Review	<ul style="list-style-type: none">Academic review was taken and it was decided to conduct online session for remaining syllabusFaculties were asked to bring more practical approach in their teaching learning process
4.	Book Purchase	<ul style="list-style-type: none">Librarian informed about book requisition received from all facultiesHe also informed that library need updation in e-books & physical booksIt was decided to purchase e-books & physical book for library
5.	Industrial Visit & Parent Meet	<ul style="list-style-type: none">Institute will be organizing parent meet in the month of June 2022It was also instructed to check the feasible dates for industrial visit and arrange the visit as soon as possible
6.	Alumni Meet	<ul style="list-style-type: none">Institute will be organizing Alumni meet of its first batch (1995-97)Detail schedule and program need to be finalized.
7.	Any other issues with prior permission of the chairperson	-----


Prof. N.M. Nair
Coordinator-IQAC




Dr. B.M. Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

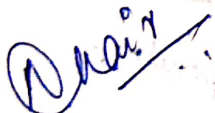
Date: 18/01/2022

Meeting Notice

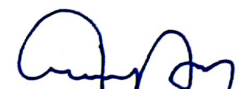
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 18th January 2022 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Syllabus review
3. Mid Sem Exam 2022
4. Admission 2022
5. Campus Placement
6. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner
Internal Quality Assurance Cell (IQAC)

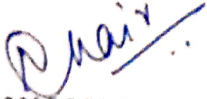
Minutes of Meeting

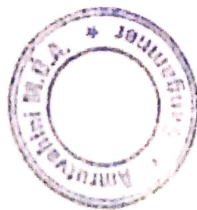
Date : 18/01/2022

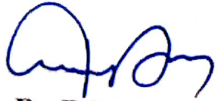
Time: 04:00pm

Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Syllabus review	<ul style="list-style-type: none">• Review of syllabus for MBA-II was taken and most of the faculties have finished two chapters.• It was instructed to all faculties to finish their syllabus upto 28th Feb 2022
3.	Mid Sem Exam 2022	<ul style="list-style-type: none">• It was unanimously decided that offline exam to be conducted in the month of Feb 2022• College exam officer was asked to prepare the tentative time table for the same.
4.	Admission 2022	<ul style="list-style-type: none">• It was discussed to design new strategy for this year admission• It was decided to concentrate on maximizing enrolment for MBA CET then various activities to be conducted.• It was decided to conduct on "Career planning after graduation" for MBA aspirants
5.	Campus Placement	<ul style="list-style-type: none">• Placement scenario of the institute was discussed and placements coordinator informed about number of students placed as on date• It was instructed to increase the number of placement and for this it was asked to all faculties to help and assist in placement drive.
6.	Any other issues with prior preparation of the chairperson.	-----


Prof.N.M.Nair
Coordinator-IQAC




Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

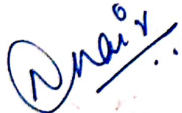
Date: 10/11/2021

Meeting Notice

All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 10th November 2021 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Admission 2021.
3. Commence of MBA-1st Year
4. Attendance of MBA-2nd year
5. NAAC AQAR 2020-21
6. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC





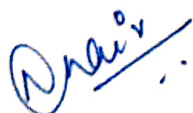
Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

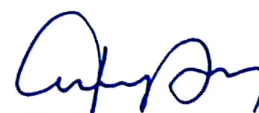
Minutes of Meeting		
Date : 10/11/2021	Time: 04:00pm	Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Admission 2021	<ul style="list-style-type: none">• The review of admission status was taken and it was decided to divide document verification process among all faculties• For CAP round reporting it was asked to all faculties to do counsel student for confirmation
3.	Commence of MBA-1 st Year	<ul style="list-style-type: none">• It was decided to start the academic year of MBA-I from 22 December 2021• Two days orientation program will be conducted• After that Induction program for MBA-I students will be conducted• On 30th December Fresher's welcome program to be conducted
4.	Attendance of MBA-2 nd year	<ul style="list-style-type: none">• It was instructed to all faculties to identify student who are not attending lectures.• It was also asked to call those students ask them to join the lecture immediately
5.	Any other issues with prior preparation of the chairperson.	-----



Prof.N.M.Nair
Coordinator-IQAC





Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

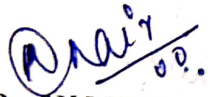
Date: 06/07/2021

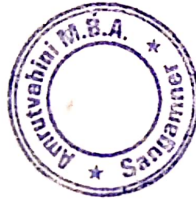
Meeting Notice

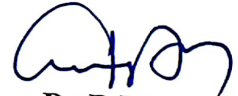
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 06th July at 3.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Admission 2021
3. Restructuring of admin staff
4. To Discuss various activities to be taken in the current year
5. Any other issues with prior preparation of the chairperson.


Prof.N.M.Nair
Coordinator-IQAC



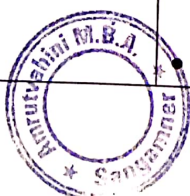

Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

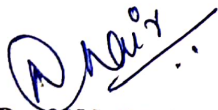
Internal Quality Assurance Cell (IQAC)

Minutes of Meeting		
Date : 06/07/2021	Time: 03:00pm	Page 01 / 02

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Admission 2021	<ul style="list-style-type: none">• For MBA admission this round about 350+ data has been collected• It was decided to conduct Mock test for MBA aspirants as a part of admission campaigning• It was also decided that institute may start for booking the admission for the first year
3.	Restructuring of admin staff	<ul style="list-style-type: none">• To have more effectivity in administrative work, it was decided to restructure the admin staff.
4.	To Discuss various activities to be taken in the current year	<ul style="list-style-type: none">• Institute will be implementing new best practice in the institute. Solar energy conservation & sustainability will be shown as one of the best practices another best practice is quest for knowledge, where faculties will be presenting on some current topics and & trends• It was also unanimously decided to organizes Alumni interaction & Alumni Meet so that they can exchange thoughts and experiences from their field• It was decided the Institute will be organizing a International / national conference in this academic year.• It was also decided that institute will try to organize faculty development program in this year.• It was instructed to placement coordinator to try and work for more campus drive in institute, for this it was decided to visit various companies in Ahmednagar, Pune & nashik.• It was decided to implement new admission strategies to attract quality students towards the institute.• Review of college committees need to be done so that their work flow is equally disturbed which also helps in maintaining proper record.• Institute should try to enroll maximum number of students



		<p>in Ph.D research centre</p> <ul style="list-style-type: none"> • After detailed discussing it was decided that for students, institute will be taking rigorous efforts for have an overall development of the students • It was decided that the internal evaluation for students should be consistent and common for all students. Some liberty can be given to internal subjects • Institute will be organizing Industrial visits for the practical exposure for students. • Faculties should try to take some activities like GD, Mock Interview, Apti Test etc. • It was also decided to conduct parent meet to make aware to the parents about various initiative taken by institute for overall development. • It was strictly instructed to all faculties to observe student discipline in the campus. For MBA-I induction and orientation program will be organized. • For MBA-I & MBA-II Mentorship program will also be conducted for the academic year 2021-22
4.	Any other issues with prior preparation of the chairperson.	<p>-----</p>



Prof.N.M.Nair
Coordinator-IQAC





Dr.B.M.Londhe
Chairman-IQAC

Action Taken Report 2021-22

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Compliance Report on resolutions taken in IQAC Meetings for the Academic Year 2021-22

1. IQAC Meeting conducted on 06/07/2021

- a. With effective planning and its implementation, institute successfully admitted & filled all the MBA-I year seats
- b. The work profile of admin staff was restructured and they were assigned their roles and responsibilities.
- c. Institute started the best practice of quest for knowledge, where faculties gave presentation on variety of topics in front all staff members.
- d. Institute has a recognized research centre and now it is continuously increasing its enrolment
- e. After instructions given by the faculties, few students completed online course.
- f. Institute organized various guest lectures, training program and activities for all round development of the students.

2. IQAC Meeting Conducted on 10/11/2021

- a. Institute successfully completed the admission process and work related to admission was successfully completed by all faculties
- b. Institute started the academic year from 22 December 2021 as per decided in the meeting
- c. Institute also organized orientation program and induction program for MBA-I year students
- d. Attendance of MBA-II year was reviewed and call was made to those who are not in the college

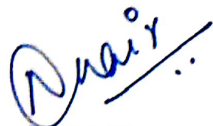


3. IQAC Meeting Conducted on 18/01/2022

- a. Syllabus review was taken and all staff members finished their syllabus on time.
- b. Institute conducted the Mid-Sem exam in the month Feb 2022
- c. Institute started preparing for the next year admission, and for this some new innovative strategy was implemented to attract MBA aspirants
- d. With rigorous efforts and dedication of placement cell and all staff members Institute was able to place number of students in various reputed organization

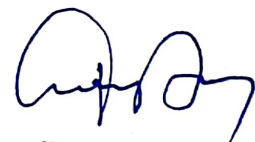
4. IQAC Meeting Conducted on 07/04/2022

- a. Institute successfully conducted the Mentorship program for MBA-I & MBA-II year students.
- b. After academic review, various faculties implemented innovative teaching methodology.
- c. Library also got updated with new books & e-books.
- d. Institute successfully organized industrial visit at Rajhans Milk, Sahyadri Agro & Longcheng composites
- e. Institute successfully organized Alumni meet of its first batch (1995-97)
- f. Institute also conducted parent meet in the month of June 2022



Prof N.M.Nair
Coordinator -IQAC





Dr. B.M.Londhe
Chairman-IQAC

IQAC Meeting 2020-21

10/10/2020

NOTIFICATION

As per National Assessment & Accreditation Council (NAAC), Bangalore for performance evaluation, assessment & accreditation and quality up gradation of institute it is proposed to all Higher Education Institute (HEI) to establish a Internal Quality Assurance Cell (IQAC) as quality sustenance measure. In this regards, below mentioned are appointed as IQAC members. The List is as follows:-

Sr.No.	Name of the Member	Designation
1.	Hon.Balasaheb Gunjal Patil	Local Society Member
2.	Mr.Anil.Shinde	Management Representative Member
3.	Dr.B.M.Londhe	Chairperson
4.	Mr.Sanjay Dighe	Industry Member
5.	Prof. R.B.Gawali	Teacher Member
6.	Prof.N.S.Bhand	Teacher Member
7.	Dr.S.K.Nimbalkar	Teacher Member
8.	Mr.Yogesh Amle	Alumni Member
9.	Mr.B.M.Shinde	Administrative Member
10.	Miss Anshula Deshmukh	Student Member
11.	Prof.N.M.Nair	Coordinator

The Internal Quality Assurance Cell (IQAC) shall work to –

1. To develop a system for Conscious, Consistent and catalytic action to improve academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

A copy of guidelines for the creation of Internal Quality Assurance Cell as received by NAAC is forwarded to each member.



Dr.B.M.Londhe

Director

AIMBA, Sangamner

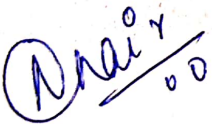
Date: 07/03/2021

Meeting Notice

All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 7th March 2021 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

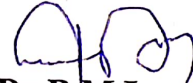
Agenda

1. Review of the previous Meeting held.
2. Brainstorming on how to increase students involvement
3. Discipline in Campus
4. Project Submission date
5. Appointment on new class teachers for MBA-I year
6. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC





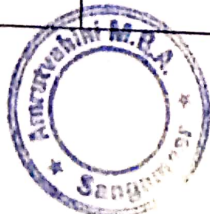
Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

<i>Minutes of Meeting</i>		
Date : 07/03/2021	Time: 04:00pm	Page 01 / 02

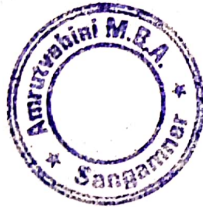
Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none"> • Previous meeting review was taken by the Chairman.
2.	Brainstorming on how to increase students involvement	<ul style="list-style-type: none"> • It detail discussion and brainstorming was done on how to improve the involvement of the students in class. • All faculty members gave their inputs and some of the key suggestions were- <ul style="list-style-type: none"> ○ Improving the skill set as per specialization ○ Increasing reading habits ○ Dividing students as per learning levels (Slow learners & Fast learners) ○ Increasing entrepreneur skills ○ Giving financial rewards to students for various activities ○ Introducing the concept of student of the Month / week ○ Creating video of their own and reviewing their performances ○ Preparing skill matrix score card ○ Motivating each students to speak everyday in class ○ More Activities Like GD, PI to be included ○ Indentify their Knowledge skills & abilities ○ Creating an environment where learning is done through story telling
2.	Discipline in Campus	<ul style="list-style-type: none"> • It was observed that some students are not maintaining discipline in the campus. • It was asked to the faculties to identify those students and call them for explaining the AIMBA campus culture • Staff was also asked to maintain proper decoram infront of the students.



4.	Project Submission date	<ul style="list-style-type: none"> • It was decided the last date for submitting the hard copies of project will be 20th March 2021. • Those who will submit embodied copies after 20th March 2021 will be charged fine on per day basis.
5.	Appointment on new class teachers for MBA-I year	<ul style="list-style-type: none"> • Prof. S.G.Gunjral was appointed as the class teacher of MBA I Year Div A • Prof D B Wakchaure was appointed as class teacher of MBA I year Div B • The work of Previous Class teacher was handed over to the new class teachers
6.	Any other issues with prior permission of the chairperson	<ul style="list-style-type: none"> • It was decided that AQAR Report of NAAC to be filled upto 20th March 2021 • Guest Lecture to be properly planned & Coordinated • Online class test to be conducted on 22 March to 27 March 2021 • It was also decided to start Amrut trophy in offline mode • Mentoring to be started and students should be allocated accordingly • Dr. R B Gawali, Dr.N N Dighe and Prof N S Jondhale to be appointed as Admission committee members.

N.M.Nair

Prof.N.M.Nair
Coordinator-IQAC



B.M.Londhe

Dr.B.M.Londhe
Chairman-IQAC

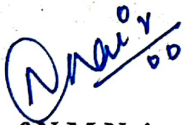
Date: 11/01/2021

Meeting Notice

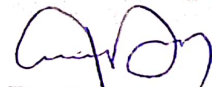
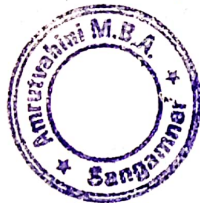
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 11th January 2021 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Admission process 2021
3. NAAC AQAR Submission
4. Online Activity for MBA-II
5. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC




Dr.B.M.Londhe
Chairman-IQAC

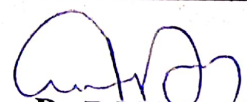
Amrutvahini Institute of Management & Business Administration, Sangamner
Internal Quality Assurance Cell (IQAC)

<i>Minutes of Meeting</i>		
Date : 11/01/2021	Time: 04:00pm	Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Admission Process 2021	<ul style="list-style-type: none">• MBA-I Admission process has started and students will be reporting to the institute for confirmation, hence considering the pandemic and safety of the staff and students following process was finalized for students admission<ol style="list-style-type: none">i. At entry Mr.Panpind will sanitize all students entering in the campusii. Prof.L.D.Shah & Mr.Sonawanne will sit in Conference hall for document verification and counselingiii. Dr.N.S.Bhand & Dr.S.K.Nimbalkar will do online seat acceptanceiv. Admission form will be filled by Prof.D.B.Wakchaure/Prof.S.G.Gunjaj,/Mr.C.B.Kahandal and Mr.Deepak Kadlagv. Original Documents to be collected by Mr.B.M.Shinde & Mr.Sachin Ahervi. Calling will be done by Prof.N.S.Jondhale, Prof N.N.Dighe, Prof.R.B.Gawali & Prof. N.M.Nair
3.	NAAC AQAR Submission	<ul style="list-style-type: none">• All faculties had been assigned different criteria of NAAC and on the basis of that it was decided that NAAC AQAR report to be submitted on 20/02/2021.
4.	Online Activity for MBA-II	<ul style="list-style-type: none">• It was decided to start online activity for MBA-II year• Mock Interview – NND & DBW• Group Discussion – NSJ / SGG• Aptitude – LDS / NMN• Resume Writing - RBG
5.	Any other issues with prior preparation of the chairperson.	-----


Prof.N.M.Nair
Coordinator-IQAC




Dr.B.M.Londhe
Chairman-IQAC

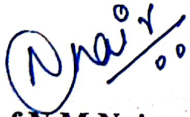
Date: 20/12/2020

Meeting Notice

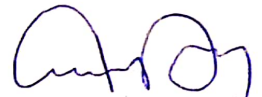
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 20th December 2020 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Admission 2021
3. Syllabus Review
4. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

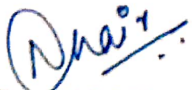
Minutes of Meeting

Date : 20/12/2020

Time: 04:00pm

Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Admission 2021	<ul style="list-style-type: none">• The review of admission status was taken and it was decided to increase the booking of provisional admission to 100 students.• It was asked to all staff member to try and increase the booking, and at least they should try and bring new 3 admission booking up to 25 Dec 2020• EWS & SEBC candidates are eligible for scholarship• ATMA & MAT scores can be considered for this year's admission.
3.	Syllabus Review	<ul style="list-style-type: none">• The review of online lecture and status of syllabus of MBA-II year was reviewed.• It was asked to all faculties to complete their syllabus upto 10th Jan 2021.
4.	Any other issues with prior preparation of the chairperson.	<ul style="list-style-type: none">• Director sir asked the status about the SPPU proposal to those faculties who are eligible to submit it and asked them to submit it before deadline without any delays.



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

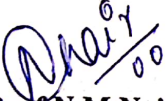
Date: 14/08/2020

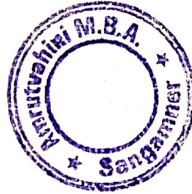
Meeting Notice

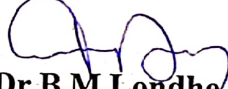
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 14th August at 3.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. To Discuss various activities to be taken in the current year
3. Admission for MBA-I & MBA-II
4. Any other issues with prior preparation of the chairperson.


Prof. N.M. Nair
Coordinator-IQAC



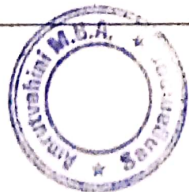

Dr. B.M. Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting		
Date : 14/08/2020	Time: 03:00pm	Page 01 / 02

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	To Discuss various activities to be taken in the current year	<ul style="list-style-type: none">• It was decided the Institute will be organizing a E-conference sponsored by AICTE in the month of October or November• To improve the overall point of ranks it was decided to reshuffle the NAAC criteria amongst all faculty members as per their respective profile.• It was decided to implement new admission strategies to attract quality students towards the institute.• Review of college committees need to be done so that their work flow is not disturbed which also helps in maintaining proper record.• Institute should try to start Ph.D research centre at the institute• After detailed discussing it was decided that for students, institute will be taking rigorous efforts for have an overall development of the students• It was decided that the internal evaluation for students should be consistent and common for all students. Some liberty can be given to internal subjects• Institute will be organizing Industrial visits for the practical exposure for students.• It was also unanimously decided to organizes Alumni interaction so that they can exchange thoughts and experiences from their field/• For MBA-I induction and orientation program will be organized.• For MBA-I & MBA-II Mentorship program will also be conducted for the academic year 2020-21• Because of online lecture faculties should try to take some online activities like GD, Mock Interview, Apti Test etc.



		<ul style="list-style-type: none"> • It was also decided to conduct parent meet to make aware to the parents about various initiative taken by institute for overall development. • It was strictly instructed to all faculties to observe student discipline in the campus.
3.	Admission for MBA-I & MBA-II	<ul style="list-style-type: none"> • It was decided that institute will start provisional admission booking for MBA-I • As per last year merit list admission booking should be followed • It was decided to link payment gateway with admission form from next year for speedy recovery of pending fees. • From next year fees install should be reduced. • After recovering full fees only the documents should be returned back to students
4.	Any other issues with prior preparation of the chairperson.	-----

Nair
00

Prof.N.M.Nair
Coordinator-IQAC



Dr. B.M. Londhe

Dr.B.M.Londhe
Chairman-IQAC

Action Taken Report 2020-21

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Compliance Report on resolutions taken in IQAC Meetings for the Academic Year 2020-21

1. IQAC Meeting conducted on 14/08/2020

- a. NAAC criteria was redistributed among all faculties as per their respective profile and work domain.
- b. Institute successfully faced LIC for Ph.D research centre and got approval for the same
- c. Aggressive admission strategy was implemented for the year 2021
- d. After instructions given by the faculties, few students completed online course.
- e. Mentorship activity was successfully conducted in the year for MBA-I & MBA-II
- f. Parent Meet was also organized to make aware to the parents about various development activities carried out in the institute.
- g. Institute also changed the fees collection strategy of students

2. IQAC Meeting Conducted on 20/12/2020

- a. The review of online lecture and status of syllabus of MBA-II year was reviewed. It was asked to all faculties to complete their syllabus upto 10th Jan 2021.
- b. Various faculties who are eligible, submitted the research proposal to Savitribai Phule Pune university.
- c. It was communicated that ATMA & MAT scores are now eligible to admission. The booking status increased to 110 students.

3. IQAC Meeting Conducted on 11/01/2021

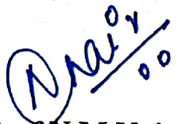
- a. All faculty members were assigned work related to admission, and all did their respective work with full dedication and care.
- b. Institute started online activities for student development like. Mock Interview, Group Discussion , Aptitude – LDS / NMN, and Resume Writing




- c. Awareness about MBA CET was made in the nearby locality all the faculty members
- d. Admission coordinators completed their assigned responsibilities in a very effective manner

4. IQAC Meeting Conducted on 07/03/2021

- a. To increase student's involvement various initiative was taken such as Dividing students as per learning levels (Slow learners & Fast learners), Improving the skill set as per specialization
- b. Staff was also asked to maintain proper decoram infront of the students.
- c. Due to Covid-19 Pandemic further academic work was badly hampered
- d. Prof. S.G.Gunjral was appointed as the class teacher of MBA I Year Div A
- e. Prof D B Wakchaure was appointed as class teacher of MBA I year Div B
- f. AQAR Report of NAAC to be filled upto 20th March 2021
- g. Dr. R B Gawali, Dr.N N Dighe and Prof N S Jondhale to be appointed as Admission committee members.


Prof N.M.Nair
Coordinator -IQAC




Dr. B.M.Londhe
Chairman-IQAC

IQAC Meeting 2019-20

10/10/2019

NOTIFICATION

As per National Assessment & Accreditation Council (NAAC), Bangalore for performance evaluation, assessment & accreditation and quality up gradation of institute it is proposed to all Higher Education Institute (HEI) to establish a Internal Quality Assurance Cell (IQAC) as quality sustenance measure. In this regards, below mentioned are appointed as IQAC members. The List is as follows:-

Sr.No.	Name of the Member	Designation
1.	Hon.Balasaheb Gunjal Patil	Local Society Member
2.	Mr.Anil.Shinde	Management Representative Member
3.	Dr.B.M.Londhe	Chairperson
4.	Mr.Sanjay Dighe	Industry Member
5.	Prof. R.B.Gawali	Teacher Member
6.	Prof.N.S.Bhand	Teacher Member
7.	Dr.S.K.Nimbalkar	Teacher Member
8.	Mr.Yogesh Amle	Alumni Member
9.	Mr.B.M.Shinde	Administrative Member
10.	Mr.R.H.More	Administrative Member
11.	Mr. Mahesh Pawase	Student Member
12.	Prof.N.M.Nair	Coordinator

The Internal Quality Assurance Cell (IQAC) shall work to –

1. To develop a system for Conscious, Consistent and catalytic action to improve academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

A copy of guidelines for the creation of Internal Quality Assurance Cell as received by NAAC is forwarded to each member.



Dr.B.M.Londhe
Director
AIMBA,Sangamner

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Date: 05/03/2020

Meeting Notice

All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 5th March 2020 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Admission Companying 2020
3. To Discuss & review various activities conducted in the year 2019-20
4. Any other issues with prior preparation of the chairperson.

Nair

Prof.N.M.Nair
Coordinator-IQAC



Dr. B.M. Londhe

Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

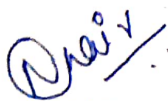
Minutes of Meeting

Date : 05/03/2020

Time: 04:00pm

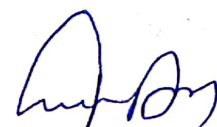
Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Admission Companying 2020	<ul style="list-style-type: none">• Admission campaigning was completed for near by colleges, few colleges outside the taluka was only remaining• It was decided to have a aggressive campaigning to create the awareness about the institute in the mind of the students.• It was decided to place more flex, banner and pamphlets not only in sangamner but also in other talukas.• Round about 400 students data base was collected and random calling will be done for MBA CET Enrolment• Also it was decided to conduct a CET crash course on 6th March 2020• Institute will be purchasing a SMS pack for bulk messaging to the CET aspirant students.
2.	To Discuss & review various activities conducted in the year 2019-20	<ul style="list-style-type: none">• Activities conducted for the academic year 2018-19 was reviewed• Institute has organized various programs, workshops, seminar, FDP, Industrial visits, Alumni interactions , Parent Meet and many more for overall student development• All members appreciated the efforts and all members also insisted to take this efforts to the higher level• All members agreed that student's outside participation should increase so that they can get more exposure.• It was also asked to the faculties to give more emphasis on research work.
4.	Any other issues with prior preparation of the chairperson.	-----



Prof.N.M.Nair
Coordinator-IQAC





Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

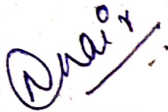
Date: 02/01/2020

Meeting Notice

All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 2nd January 2020 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

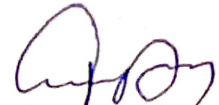
Agenda

1. Review of the previous Meeting held.
2. Organizing Parent Meet & Alumni Meet
3. Social Activity in the year 2020
4. To Discuss various admission strategy for the year 2020-21
5. Any other issues with prior preparation of the chairperson.



Prof.N.M.Nair
Coordinator-IQAC





Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner
Internal Quality Assurance Cell (IQAC)

<i>Minutes of Meeting</i>		
Date : 02/01/2020	Time: 04:00pm	Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none"> • Previous meeting review was taken by the Chairman.
2.	Organizing Parent Meet & Alumni Meet	<ul style="list-style-type: none"> • Institute will also organize Parent Meet & Alumni meet in this semester • Tentative date for parent meet will be after 15th Feb • Mega Alumni Meet was already decided in the month of October 2020
3.	Social Activity in the year 2020	<ul style="list-style-type: none"> • It was decided to do some social activities in this semester • Dr.N.S.Bhand was given the task to do activity on traffic and Prof.N.S.Jondhale was given the task of Village adoption
4.	To Discuss various admission strategy for the year 2020-21	<ul style="list-style-type: none"> • Plan for Admission 2020-21 was discussed in detail • It was decided to reach maximum colleges for the awareness of MBA CET 2020 • According the Geographical location and convenience, all faculties were given the responsibility to reach into various graduation colleges in their respective area. • Motive behind campaigning should be to attract more and more students towards management education and special focus should be given to rural area. • College spread over Ahmednagar District, Nashik District and Pune district should be covered. • MBA CET is scheduled in the month of February 2020 and admission process will start from the month of May-June 2020. • Dr.N.N.Dighe and Prof.N.S.Jondhale was appointed as Admission Coordinators .

5.	Any other issues with prior preparation of the chairperson.	<ul style="list-style-type: none">• Institute has received AICTE grant of Rs. 2, 13,313/- for conducting Conference on the topic “Emerging issues, opportunities and Challenges in Startups”.• Conference will be organized in next semester on 29th & 30th September 2020,• Prof.N.M.Nair was appointed as the Coordinator for this two days conference
----	---	--

Nair

Prof.N.M.Nair
Coordinator-IQAC



Dr. B.M. Londhe

Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

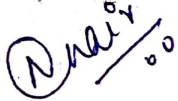
Date: 03/12/2019

Meeting Notice

All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 03rd December 2019 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

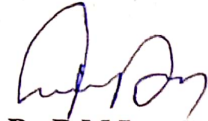
Agenda

1. Review of the previous Meeting held.
2. To review the Syllabus completion
3. To Discuss about National Seminar
4. Any other issues with prior preparation of the chairperson.



Prof.N.M.Nair
Coordinator-IQAC





Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

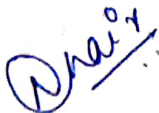
Minutes of Meeting

Date : 03/12/2019

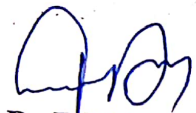
Time: 04:00pm

Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	To review the Syllabus completion	<ul style="list-style-type: none">• Review of syllabus completion was taken and up till date all faculties had finished the syllabus for MBA-I• It was decided to give 10 days' preparatory leave to students of MBA-I, as their university exams will start from 15/12/2019• It was decided that the commencement of Sem-II will be from 10th January 2020
3.	To Discuss about National Seminar	<ul style="list-style-type: none">• The work related to National Seminar was reviewed• Prof.R.B.Satpute, Coordinator of the Seminar briefed about the work allocation of the seminar and told the pending work related to seminar.• It was instructed to the coordinator to finish the work related to seminar by the mid of January and review all minute work once again
4.	Any other issues with prior preparation of the chairperson.	<ul style="list-style-type: none">• It was conveyed to all the faculty members to attend FDP / MDP in the winter vacations for the self development• AICTE sponsored FDP at Sanjeevani Institute Kopergaon and Prestige Institute, Indore was discussed and faculties were asked to attend the same• Institute will be organizing industrial visit to Mapro Industries in the month of January in the next semester



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

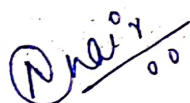
Date: 16/07/2019

Meeting Notice

All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 16th July 2019 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

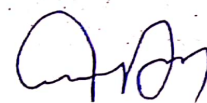
Agenda

1. Review of the previous Meeting held.
2. To Discuss various activities to be taken in the current year
3. NBA Accreditation
4. Any other issues with prior preparation of the chairperson.



Prof.N.M.Nair
Coordinator-IQAC





Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

<i>Minutes of Meeting</i>		
Date : 16/07/2019	Time: 04:00pm	Page 01 / 02

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	To Discuss various activities to be taken in the current year	<ul style="list-style-type: none">• After detailed discussing it was decided that for students, institute will be taking rigorous efforts for have an overall development of the students• Faculties should motivate students to do online courses from SWAYAM / NPTEL or any other portal.• It was decided that the internal evaluation for students should be consistent and common for all students. Some liberty can be given to internal subjects• Institute will be organizing Industrial visits for the practical exposure for students.• Programs related to Entrepreneurship Development will be also organized• It was decided that institute will be taking One national seminar in the academic year 2019-20. Prof.R.B.Satpute was appointed as the coordinator for the same• It was also decided to organize workshop on excel in the current academic year to inculcate importance of MS excel in the mind of students.• It was also unanimously decided to organizes Alumni interaction so that they can exchange thoughts and experiences from their field/• For MBA-I induction and orientation program will be organized.• For MBA-I & MBA-II Mentorship program will also be conducted for the academic year 2019-20.• It was decided that for faculty appraisal new API format to be designed which should have 360^o degree dimension.

3.	NBA Accreditation	<ul style="list-style-type: none"> • It was decided in the meeting that institute should apply for NBA accreditation as it has been made compulsory by AICTE. • AICTE has given time period of 4 years, so Institute may try to apply for NBA in the year 2021.
4.	Any other issues with prior preparation of the chairperson.	-----

Nair

Prof.N.M.Nair
Coordinator-IQAC



Londhe

Dr.B.M.Londhe
Chairman-IQAC

Action Taken Report 2019-20

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Compliance Report on resolutions taken in IQAC Meetings for the Academic Year 2019-20

1. IQAC Meeting conducted on 16/07/2019

- For developing knowledge of excel a workshop on MS Excel was organized for MBA-II year students.
- To give a practical exposure institute also organized Industrial visit to Mapro Industries Mahabaleshwar
- Mentorship activity was successfully conducted in the year for MBA-I & MBA-II
- For promoting Entrepreneurship quality in the students, institute organized Two day EDP program on 17th to 18th October 2019
- New API (Academic Performance Index) was implemented for appraisal of teaching staff.
- After instructions given by the faculties, few students completed online course.
- Alumni interaction / talks was also organized for students development.

2. IQAC Meeting Conducted on 03/12/2019

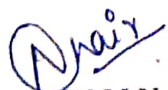
- Two faculties of the Institute Dr.N.S.Bhand and Prof.N.M.Nair Attended 14 days AICTE sponsored FDP at Prestige Institute of Management & Research, Indore from 10th Dec 2019 to 23rd Dec 2019
- For Development of the students the Institute successfully organized Two days National Seminar on "Digital Marketing: Beyond Metros" on 7th & 8th Feb 2020

3. IQAC Meeting Conducted on 02/01/2020

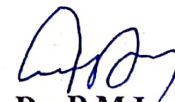
- Institute successfully organized Parent Meet on 17th Feb 2020
- Awareness about MBA CET was made in the nearby locality all the faculty members
- Maximum students were told about the benefits of management education
- Admission coordinators (Dr.S.K.Nimbalkar & Prof.L.D.Shah) completed their assigned responsibilities in a very effective manner

4. IQAC Meeting Conducted on 05/03/2020

- Data base of more than 400 MBA aspirants were collected and details regarding the institute was communicated to them.
- All members appreciated the work done by all the staff members during the year.
- Due to Covid-19 Pandemic further academic work was badly hampered.


Prof N.M.Nair
Coordinator -IQAC




Dr. B.M.Londhe
Chairman-IQAC

IQAC Meetings 2018-19

10/07/2018

NOTIFICATION

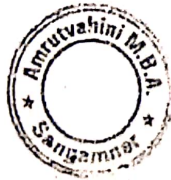
As per National Assessment & Accreditation Council (NAAC), Bangalore for performance evaluation, assesment & accreditation and quality upgradation of institute it is proposed to all Higher Education Instute (HEI) to establish a Internal Quality Assurance Cell (IQAC) as quality sustenance measure. In this regards, below mentioned are appointed as IQAC members. The List is as follows:-

Sr.No.	Name of the Member	Designation
1.	Hon.Balasaheb Gunjal Patil	Local Society Member
2.	Mr.Anil.Shinde	Management Representative Member
3.	Dr.B.M.Londhe	Chairperson
4.	Mr.Sanjay Dighe	Industry Member
5.	Prof. R.B.Gawali	Teacher Member
6.	Prof.N.S.Bhand	Teacher Member
7.	Dr.S.K.Nimbalkar	Teacher Member
8.	Mr.Yogesh Amle	Alumni Member
9.	Mr.B.M.Shinde	Administrative Member
10.	Mr.R.H.More	Administrative Member
11.	Miss.Aishwarya Surag	Student Member
12.	Prof.N.M.Nair	Coordinator

The Internal Quality Assurance Cell (IQAC) shall work to –

1. To develop a system for Conscious, Consistent and catalytic action to improve academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

A copy of guidelines for the creation of Internal Quality Assurance Cell as received by NAAC is forwarded to each member.



Dr.B.M.Londhe
Director
AIMBA,Sangamner

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

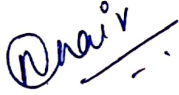
Date: 08/04/2019

Meeting Notice

All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 10th April 2019 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. To Discuss & review various activities conducted in the year 2018-19
3. Any other issues with prior preparation of the chairperson.



Prof.N.M.Nair
Coordinator-IQAC



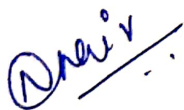
Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

<i>Minutes of Meeting</i>		
Date : 10/04/2019	Time: 04:00pm	Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	To Discuss & review various activities conducted in the year 2018-19	<ul style="list-style-type: none">• Activities conducted for the academic year 2018-19 was reviewed• Institute has organized various programs, workshops, seminar, FDP, Industrial visits, Alumni meet, Parent Meet and many more for overall student development• All members appreciated the efforts and all members also insisted to take this efforts to the higher level• All members agreed that student's outside participation should increase so that they can get more exposure.• It was also asked to the faculties to give more emphasis on research work.
3.	Any other issues with prior preparation of the chairperson.	-----



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Date: 19/01/2019

Meeting Notice

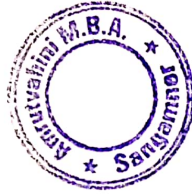
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 22nd January 2019 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. To Discuss various admission strategy for the year 2019-20
3. Any other issues with prior preparation of the chairperson.

Nair

Prof.N.M.Nair
Coordinator-IQAC



London

Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date : 22/01/2019

Time: 04:00pm

Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	To Discuss various admission strategy for the year 2019-20	<ul style="list-style-type: none">• Plan for Admission 2019-20 was discussed in detail• It was decided to reach maximum colleges for the awareness of MBA CET 2019• According the Geographical location and convenience, all faculties were given the responsibility to reach into various graduation colleges in their respective area.• Motive behind campaigning should be to attract more and more students towards management education and special focus should be given to rural area.• College spread over Ahmednagar District, Nashik District and Pune district should be covered.• MBA CET is scheduled in the month of February 2019 and admission process will start from the month of May-June 2019.• Dr.S.K.Nimbalkar and Prof.L.D.Shah was appointed as Admission Coordinators and Dr.N.S.Bhand was appointed as FC Coordinator.
3.	Any other issues with prior preparation of the chairperson.	<ul style="list-style-type: none">• MBA students won various prizes in off stage, cultural events and sports events of MEDHA 2019, their Performance was highly appreciated by all members.• It was discussed in the meeting to communicate all faculties to motivate students to participate in Cultural & Sports activities outside the campus also.

Nair

Prof.N.M.Nair
Coordinator-IQAC



Londhe
Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Date: 01/12/2018

Meeting Notice

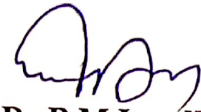
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 03rd December 2018 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. To Discuss about FDP & National Seminar
3. Any other issues with prior preparation of the chairperson.



Prof.N.M.Nair
Coordinator-IQAC



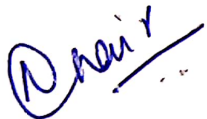
Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

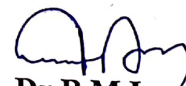
<i>Minutes of Meeting</i>		
Date : 03/12/2018	Time: 04:00pm	Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	To Discuss about FDP & National Seminar	<ul style="list-style-type: none">• The dates for FDP was finalized, and it was decided to conduct FDP on 16th & 17th Feb 2019• Dr.S.K.Nimbalkar, who is the coordinator of the FDP, gave detailed information about all the schedule and resource persons for these two days• The dates for National Seminar was also finalized, it was decided to conduct Seminar on 26th & 27th February 2019.• Dr.R.B.Gawali, who is the Coordinator of the National Seminar gave detailed information about the schedule and resource persons for these two days
3.	Any other issues with prior preparation of the chairperson.	<ul style="list-style-type: none">• Institute will be organizing industrial visit in the next semester• Various programs for development of the students is also scheduled



Prof.N.M.Nair
Coordinator-IQAC





Dr.B.M.Londhe
Chairman-IQAC

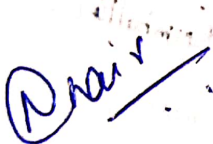
Date: 28/07/2018

Meeting Notice

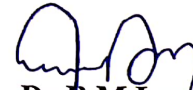
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 31st July 2018 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. To Discuss various activities to be taken in the current year
3. Review of feedback system mechanism
4. Any other issues with prior preparation of the chairperson.



Prof.N.M.Nair
Coordinator-IQAC



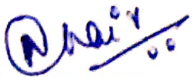
Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

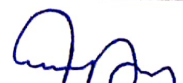
Internal Quality Assurance Cell (IQAC)

<i>Minutes of Meeting</i>		
Date : 31/07/2018	Time: 04:00pm	Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	To Discuss various activities to be taken in the current year	<ul style="list-style-type: none">• After detailed discussing it was decided that for students, institute will be taking rigorous efforts for have an overall development of the students• Institute will try get accreditation from NAAC and it will be having the final NAAC Peer Team visit in the month of September• It was decided that institute will be taking One national seminar in the academic year 2018-19. Prof.R.B.Gawali was appointed as the coordinator for the same• It was also decided to take Faculty development program at the institute in the academic year 2018-19. Dr.S.K.Nimbalkar was appointed as the coordinator for the same• Institute will be organizing Industrial visits for the practical exposure for students.• Programs related to Entrepreneurship Development will be also organized• It was also unanimously decided to organizes Alumni interaction so that they can exchange thoughts and experiences from their field/• For MBA-I induction and orientation program will be organized.• For MBA-I & MBA-II Mentorship program will also be conducted for the academic year 2018-19.• Institute will try to organize Industry institute interaction for the students to give practical exposure about corporate world
3.	Review of feedback system mechanism	<ul style="list-style-type: none">• The feedback mechanism of institute was reviewed in the meeting• Institute has the policy to take regular feedback from the students, parents, Teachers & Alumni
4.	Any other issues with prior preparation of the chairperson.	-----


Prof.N.M.Nair
Coordinator-IQAC




Dr.B.M.Londhe
Chairman-IQAC

Action Taken Report 2018-19

Amrutvahini Institute of Management & Business Administration, Sangamner Internal Quality Assurance Cell (IQAC)

Compliance Report on resolutions taken in IQAC Meetings for the Academic Year 2018-19

1. IQAC Meeting conducted on 31/07/2018

- For Improving English communication and vocabulary institute arranged English communication course for the MBA-II year.
- For promoting Entrepreneurship quality in the students, institute organized three day EDP program on 11th to 13th October 2018
- To give a practical exposure institute also organized an Alumni meet on 27th October 2018
- Mentorship activity was successfully conducted in the year for MBA-I & MBA-II

2. IQAC Meeting Conducted on 03/12/2018

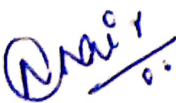
- Institute also organized two days Faculty development program on "Teaching Pedagogy" dated 16th & 17th Feb 2019
- For Development of the students the Institute successfully organized Two days National Seminar on "Enhancing Productivity through HR Practices" on 26th & 27th Feb 2019
- Institute also organized Industrial visits to the students in Sahyadri Farms, Nasik and also in Sangamner MIDC

3. IQAC Meeting Conducted on 22/01/2019


- Awareness about MBA CET was made in the nearby locality all the faculty members
- Maximum students were told about the benefits of management education
- Admission coordinators (Dr.S.K.Nimbalkar & Prof.L.D.Shah) and FC coordinator (Dr.N.S.Bhand) completed their assigned responsibilities in a very effective manner

4. IQAC Meeting Conducted on 10/04/2019

- All members appreciated the work done by all the staff members during the year
- Two faculties of the Institute Dr.N.S.Bhand and Prof.N.S.Bhand Attended 7 days FDP in IIT Kharagpur 10th Dec 2018 to 16th Dec 2018


Prof N.M.Nair
Coordinator -IQAC




Dr. B.M.Londhe
Chairman-IQAC